

**REORGANIZATION / REGULAR MEETING**  
**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**MINUTES OF FEBRUARY 12, 2024**

The Regular Meeting of the Lower Providence Township Sewer Authority was held on Monday, February 12, 2024, at 4:30 PM in the Authority's Board Room at the Sewer Authority Office, located at 20 Parklane Drive, Eagleville, PA, pursuant to public notice and posting of time and place of said meeting.

Present were Authority Members:

Mr. Fred Walker, Chairman; Dr. Jason Sorgini, Treasurer and Mr. Frank McDonough, Assistant Treasurer

In addition, thereto, the following persons were present:

Mr. Alan Rubendall, System Superintendent; Ms. Lori Connolly, Office Manager; Mr. Eric Frey, Solicitor; Mr. Ed Woyden, Engineer, Ms. Theresa Funk, Engineer and Mr. Gary Neights, Liaison

Absent were Authority Members:

Mr. Charles Rose, Vice Chairman and Mr. Robert Tschoepe, Secretary

Visitor not on Agenda: Ms. Leah Baird

**MINUTES**

The minutes of the January 8, 2024, meeting was presented. Upon motion of Mr. McDonough seconded by Dr. Sorgini and unanimously carried, the reading of the minutes was waived and approved.

**TREASURER'S REPORT - EXHIBIT 'A'**

Dr. Sorgini presented to the Board the bills to be paid from the Revenue & Administration, Capital Improvement and Capital Reserve accounts.

Upon motion of Dr. Sorgini seconded by Mr. McDonough and unanimously carried, the Board approved payment of bills from the Revenue & Administration, Capital Improvement and Capital Reserve accounts hereto marked as Exhibit 'A'.

**BUDGET & RATES**

Dr. Sorgini stated to the Board that the Certificate of Deposit that matured in December was reinvested for \$250,000 with Fifth Third Bank at 4.75% through Charles Schwab with a maturity date of January 22, 2025.

**EQUIPMENT & BUILDING**

Mr. McDonough stated to the Board that two new additional cellular callers were installed, and the upgrades are working very well.

Mr. Rubendall added that the seal on the water pump was leaking on the generator at Gertrude Avenue and the water pump was replaced.

**EDU SALES**

A motion was made by Mr. McDonough, seconded by Dr. Sorgini and unanimously carried, to add EDU Sales to the agenda for 3464 Germantown Pike for two (2) EDUs.

A motion was made by Dr. Sorgini, seconded by Mr. McDonough and unanimously carried to approve two (2) EDUs for 3464 Germantown Pike.

**CAPITAL PROJECTS**

**2021 Sanitary Sewer Line Replacement**

Ms. Funk stated to the Board that Anrich submitted two change order requests at the end of January totaling approximately \$250,000. Gannett Fleming is reviewing the requests, which include approximately 190 pages of documents. Copies were sent to Mr. Rubendall and Mr. Frey for review.

**2023 Sanitary Sewer Line Replacement**

Joao & Bradley started construction on Rogers Road on January 29, 2024. Construction is ongoing with Gannett Fleming onsite observing.

Gannett Fleming, Joao and Bradley, and PA American Water had a conference call on February 9, 2024 regarding a water main conflict with the manhole to be replaced at the Clearfield and Woodlyn Roads intersection. PA American is working to schedule their contractor to relocate the water main prior to replacement of sewer in this area.

**Capital Improvement Plan**

A meeting was held on January 31, 2024 to review and update the Capital Improvement Plan (CIP). An updated CIP was presented to the Board for review and discussion.

**ENGINEER'S REPORT - EXHIBIT 'B'**

There were no questions on the Engineer's Report.

**Sewer Line at Trooper Road**

The Chairman asked if the sewer line on Trooper Road could be rerouted to the gravity line on Clearfield Avenue at the last meeting.

Mr. Woyden stated to the Board that this was looked into, and it is not feasible.

**SYSTEM SUPERINTENDENT'S REPORT - EXHIBIT 'C'**

There were no questions on the System Superintendent's Report.

**ATTORNEY REPORT**

Mr. Frey reported that all his comments on legal matters had been previously discussed in Executive Session.

**OLD BUSINESS**

**Collection Update on Delinquent Accounts**

Mr. Frey reported that this was discussed in Executive Session.

**Ordinance for Sewer Lateral Inspection Prior to Sale of Property**

Mr. Frey reported to the Board that the Township Solicitor is finishing the ordinance and will be sending to Mr. Frey for review.

**NEW BUSINESS**

**1429 Pawlings Road**

Mr. Frey reported to the Board that settlement took place on February 9, 2024 and the Authority received a check in the amount of \$12,676.

**Resolution 2024-01 Honoring and Commending Mr. Edward L. Woyden - EXHIBIT 'D'**

A motion was made by Dr. Sorgini, seconded by Mr. McDonough and unanimously carried, to approve Resolution 2024-01 honoring and commending Mr. Edward L. Woyden hereto marked as Exhibit 'D'.

Resolution 2024-02 Ridge Pike & Germantown Pike Realignment Project Cost Sharing - EXHIBIT 'E'

A motion was made by Mr. McDonough, seconded by Dr. Sorgini and unanimously carried, to approve Resolution 2024-02 authorizing the execution and submission of a cost share offer letter and future execution of a cost share agreement to the Pennsylvania Department of Transportation hereto marked as Exhibit 'E'.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 5:15 PM by motion of Dr. Sorgini seconded by Mr. McDonough and unanimously carried.

  
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Mr. Robert Tschoepe, Secretary

BILLS PAID FROM REVENUE & ADMIN		FEBRUARY 12, 2024 BOARD MEETING	
ADVANCED AUTO PARTS	PUMP STATION MAINT: COOLANT, FUSES FOR GERTRUDE STATION GENERATOR		94.22
ALLEN, ANNA	SEWER RENTAL: OVERPAYMENT SEWER RENTAL - PREVIOUS OWNER		93.00
AMERICAN WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS		37.58
AMS	COMPUTER BILLING: MONTHLY MAINTENANCE		311.41
AUDUBON WATER COMPANY	COMPUTER BILLING: MONTHLY METER READINGS		65.06
CDI LAWN EQUIPMENT	TRUCK & EQUIPMENT MAINT: SNOW SHOWEL, SALT		41.98
CLEANING SERVICES	BUILDING OPERATION & MAINT: OFFICE CLEANING JANUARY		280.00
CORE & MANN	EMERGENCY: REPAIR CLAMP USED FOR AUDUBON ROAD FORCE MAIN BREAK		308.27
CREAMERY TIRE	TRUCK & EQUIPMENT MAINT: NEW REAR TIRE FOR UNIT 2, TIRES FOR UNIT 1 & REPAIR FRONT TIRE,		639.00
DISCHEL BARTLE & DOOLEY	LEGAL FEES, REF: MONTH OF DECEMBER, JANUARY		5860.00
EXETER SUPPLY COMPANY, INC	PUMP STATION MAINT: REPAIR BANDS TO REPLACE STOCK		1807.05
FLAGGER FORCE	EMERGENCY: FLAGGER SERVICE FOR AUDUBON ROAD FORCE MAIN BREAK		1,300.80
GANNETT FLEMING, INC	ENGINEERING FEES, REF: DECEMBER 2, 2023 - DECEMBER 29, 2023		11,317.67
GRAINGER	PUMP STATION MAINT, SAFETY: FUSE FOR ST GABES GENERATOR, TRAFFICE CONTROL SUPPLIES		313.19
HEALTHCARE	HOSPITALIZATION: REIMBURSEMENT OF COPAY		1,614.97
HOME DEPOT	COLLECTION SYSTEM MAINT, EQUIPMENT, OPERATING EXPENSES: SALT, COLD PATCH		279.76
JOHNSON AMERICAN FASTENER CO	PUMP STATION MAINT: BOLTS / NUTS FOR FOR SMITH ROAD STATION		86.10
JP MASCARO	OPERATING EXPENSES: TRASH REMOVAL		100.58
LITTLE'S	PUMP STATION MAINT: COOLANT THERMOSTAT, GASKET FOR GERTRUDE GENERATOR, WATER PUMP		980.50
LPVRS	TREATMENT CHARGES		220,898.00
MAD EXTERMINATORS	BUILDING OPERATION & MAINT: EXTERMINATING SERVICE JANUARY		50.00
MATOS TREE SERVICE	COLLECTION SYSTEM MAINT: REMOVAL OF TREES ON SECOND STREET FOR DRAINAGE LINES		1,200.00
NAPA AUTO PARTS	PUMP STATION MAINT, TRUCK & EQUIPMENT		433.37
PA AMERICAN WATER COMPANY	WATER: GARAGE & OFFICE		87.22
PA ONE CALL	COLLECTION SYSTEM MAINT: NOTIFICATION OF CONTRACTORS DIGGING		210.23
PECO	GAS \$407.95 & ELECTRIC \$6951.30		7,359.25
RATOSKEY & TRAINOR INC.	COLLECTION SYSTEM MAINT: SCREENED TOPSOIL ALEXANDRIA DRIVE		25.00
RICHTER OFFICE SUPPLY COMPANY, INC.	OFFICE SUPPLIES: PAPER, WATER, PENS, NOTE PADS, MISC ITEMS		192.79
SENSAPHONE	PUMP STATION MAINT: NEW DIALER AUDUBON ROAD, MOYER ROAD, ST. GABE'S, AUDUBON SQUARE		5,560.84
SEWER SPECIALTY SERVICES, COMPANY	EMERGENCY: CLEAR SEWER MAIN BLOCKAGE AT S. PARK & JODE RD. (SEWER CLEANER WAS DOWN)		1900.00
SHARP WATER CULLIGAN	OPERATING EXPENSES: WATER		60.50
SHIRT & INK	OPERATING EXPENSES: HOODED FLEECE SWEATSHIRTS		95.59
T&T CONTRACTING, INC	EMERGENCY: AUDUBON ROAD FORCE MAIN REPAIR		5,933.46
TP TRAILERS, TRUCK EQUIPMENT, INC	TRUCK & EQUIPMENT: TRAILER JACK		63.38
TWENTYFIRST CENTURY MEDIA	ADVERTISEMENT OF YEARLY MEETING DATES		138.59
UNIFIRST	HEALTH & SAFETY: UNIFORM RENTAL & CLEANING		306.88
UNITED HEALTHCARE	HOSPITALIZATION: PREMIUM		8,231.90
US MUNICIPAL	COLLECTION SYSTEM MAINT: MANHOLE HOOKS		75.24
VALLEY FORGE SECURITY CENTER	BUILDING OPERATION & MAINT: REPLACED WIRELESS RECEIVER		223.50
VERIZON	TELEPHONE: GARAGE & PUMP STATIONS		480.91
VERIZON	TELEPHONE: OFFICE FIOS		215.82
VERIZON	TELEPHONE: OFFICE INTERNET		109.00
WEX SUNOCO	TRUCK & EQUIPMENT: FUEL FOR VEHICLES & EQUIPMENT		1,143.15
WILSON OF WALLINGFORD, INC	OFFICE FUEL		338.00
PREMIER PAYROLL	ADMINISTRATION: PAYROLL PROCESSING	[AUTO DEBIT]	276.40
STRATIX LEASING	COPIER LEASE	[AUTO DEBIT]	290.00
SUN LIFE	INSURANCE: PREMIUM LIFE, AD&D, LTD, STD, DENTAL, VISION	[AUTO DEBIT]	1,402.89
WELLS FARGO	DEBT SERVICE: INTEREST	[AUTO DEBIT]	10,711.52
LPTSA CREDIT CARD	EMERGENCY SERVICE FEE, PUMP STATION MAINT, OFFICE SUPPLIES	[TRANSFERRED]	565.13
LPTSA	PAYROLL	[TRANSFERRED]	40,000.00
TOTAL			334,109.70

#### BILLS PAID FROM CAPITAL IMPROVEMENT

DISCHEL BARTLE & DOOLEY	LEGAL FEES: MONTH OF DECEMBER		841.00
GANNETT FLEMING	ENGINEERING FEES: DECEMBER 2, 2023 - DECEMBER 29, 2023		10,754.80
TOTAL			11,595.80

#### BILLS PAID FROM CAPITAL RESERVE

LPVRS	CAPACITY PERMITS		5930.00
TOTAL			5930.00

**GANNETT FLEMING'S REPORT**  
**for the**  
**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY**  
**February 12, 2024**

- |           |  |   |   |
|-----------|--|---|---|
| 66692.109 | CIP Updates                            | - | Met with LPTSA representatives on January 31, 2023 to review and update CIP.  |
| 66692.110 | 2021 Capital Project                   | - | Received request for two Change Orders from Anrich (CO#5 and CO#6), with additional cost requests totaling approximately \$250,000. Reviewing documentation provided and coordinating with Solicitor re: contract requirements. |
| 66692.111 | Intersection Improvement Project       | - | Reviewing and responding to RFIs from the Contractor.   |
| 66692.122 | FEMA                                   | - | Received final documents from FEMA for review and execution by LPTSA. Approved scope includes \$90,771.50 for work completed at Linnet Road and \$188,723.15 for work to be completed at Jode and Parks Roads.                  |
| 66692.123 | Ridge and Germantown – PennDOT project | - | Attended virtual meeting with PennDOT representatives and consultants to review project schedule, cost-sharing requirements, and potential conflicts between LPTSA sewer facilities and proposed PennDOT work.                  |
| 66692.124 | 2023 Capital Project                   | - | Construction commenced on January 29, 2024 in the area of Rogers Road and is ongoing.   |
|           |  | - | Attended meeting with PA American on February 9, 2024 to discuss water main conflict at Clearfield Ave./Woodlyn Ave. intersection.  |
| 66692.223 | 102 N. Park Ave                        | - | Construction completed. Punch list issued to Contractor on February 9, 2024.  |
| 66692.234 | Tidal Wave Car Wash                    | - | Completed Table J of Planning Module and provided to LPTSA for signature.   |

## SYSTEM SUPERINTENDENT'S REPORT

FEBRUARY 2024

FOR WORK DONE JANUARY 1, 2024 – JANUARY 31, 2024

### SEWER AUTHORITY PROJECTS:

CLEANED SEWER MAIN= 0

CLEANED AND ROOT CUT= 0

CLEANED AND VIDEOED SEWER MAIN= 0

**NEW - ROGERS ROAD PROJECT:** All the sewer main and manholes have been replaced in Rogers Road. The contractor had issues with the force main being so close to gravity main. We had to supply them with three repair bands to fix leaks in the force main at no fault of theirs. They are going to drop back now and put the laterals in that the storm sewer is overtop of and then replace all the storm sewers in that section. They then plan to go to Woodlyn and Oakdale Ave and replace all sewer main and possibly the laterals there then come back to Rogers Road and replace the sewer main from Rogers Road through the Right-Of-Way to Trooper Road pump station.

**NEW - 2972 SECOND STREET:** We had a tree service come in and remove two small trees that were in the path where we must put a relief drain in for the water problem in the basement. We also contacted the property owner a couple weeks ago and informed them that the abandoned car in their back yard must be moved because it's right in the path where we must dig the ditch for the drainpipe, and she said they would have it taken out of there. They still haven't removed the car so we can't complete this project.

**NEW - 2024 TOWNSHIP PAVING:** We got the list of Township roads that will be paved this year. Higley, Smith, Stoughton, Hildebidle, Allison, Wilson and Theresa. Looks like we will need to have seven or eight manholes raised or replaced.

**NEW CIP LIST:** Met with Mr. Rose, Mr. McDonough, Mr. Finger, Mr. Woyden and Mrs. Funk and went over the capital improvement plan and reorganized/updated it.

**NEW – ST GABRIEL'S HALL:** We contacted the Staff down at the St' Gabe's and spoke to them about the spikes in flow every now and then that we see at our pump station to see if they were doing something to cause it. We also went there during two or three recent heavy rain events and flipped lids and isolated where most of the flow was coming from, and we spoke to them about that. We know it is coming out of the building and where it's coming out of just not sure what's causing it yet. We spoke to them again and they are going to have a plumber come in with a camera during the next rain event and video in the building and find the source and address the problem.

**UPDATE - CELLULAR CALLERS:** The new style cellular callers are a big upgrade from the old style. We purchased two more callers to install at two stations of our choice and will continue to replace them with a couple at a time until all the stations are upgraded. We installed them at Moyer Rd. and Audubon Rd pump stations.

**NO UPDATE - LIFT GATE:** We had Triad Truck Equipment order the lift gate for the truck to be installed. They said it may take six weeks for delivery.

**UPDATE - DISLODGED MANHOLES AND DAMAGE FROM HURRICANE IDA:** We got an email from FEMA telling us that our projects are ready for final signatures.

**UPDATE - 2021 SEWER REPLACEMENT PROJECT:** Anrich has sent us the request for final payment for the 2021 project with some change orders. Information was sent out to the Board for review.



**MAINTENANCE DEPARTMENT:**

In addition to the daily inspection and maintenance of the pumping stations, the Maintenance Department:

- Responded to 197 locations (PA One Calls).
- Continual low coolant issues with the generator at Gertude Ave led to the replacement of the Thermostat. The problem persisted and it was determined the seal on the water pump was leaking. A new water pump was installed. The issue should be resolved but will continue to be monitored.
- During the rain event we experienced a power and backup Generator failure at St Gabriel's station. The bypass pump was installed to allow time to troubleshoot the generator. After a lengthy investigation, it was determined a coolant sensor had shorted to ground and was blowing one of the fuses in the control panel. We are awaiting the arrival of the replacement sensor.
- Installed two new cellular style fault callers at Moyer Rd and Audubon Rd stations.
- Routine station checks showed pump two at cross keys station logging excessive hours. A brief investigation revealed a faulty flange gasket. The gasket was replaced, and the issue was resolved.
- Power washed wet well at Cross Keys station.
- Responded to a force main break at Audubon Rd. Supplied materials and worked with contractor to repair force main.
- Routine station checks found the phone line at old Baptist was down. Verizon was contacted and the issue was resolved.
- Installed two new batteries in the Onan trailer generator.
- Installed new battery in unit one.
- Replaced faulty starter on unit 5 sewer cleaner. The starter had recently been replaced and was still under warrantee.
- Due to Unit, one being down, we contacted sewer specialties and worked with them to clear a blocked main off S Park Ave between MHPT50 and MHPT51.
- Cleaned and treated/painted rust beginning on frame of unit 5.
- Removed fallen tree at shop.
- Cleared snow at office, shop and stations.
- Found one of the gas heaters at the shop was not working. After a brief investigation we found the high limit switch had failed. A new part was ordered/installed, and the heater was repaired.
- Plunged and cleared laterals at 3725 Worthington Road and 2608 Amy Drive.
- Inspected lateral repairs at 15 Bettie Lane, 902 Jode Rd, 164 S Midland, 2010 Green Briar, and 2745 Lantern Lane.
- Inspected new lateral connection at 318 Brimfield Circle.

**DEPARTMENT INFORMATION:**

	Maintenance	Administration
Regular hours worked	408	483
PTO hours	48	0
Holiday hours	48	46
Overtime	45	n/a
Part-time hours	n/a	40.5
Injury related hours	0	0

**LOWER PROVIDENCE TOWNSHIP SEWER AUTHORITY  
RESOLUTION 2024-01**

**RESOLUTION HONORING AND COMMENDING  
MR. EDWARD L. WOYDEN, JR., P.E.  
VICE PRESIDENT, GANNETT FLEMING ENGINEERS**

WHEREAS, Mr. Woyden, who has served as the Lower Providence Township Sewer Authority (the "Authority") Engineer for six years, and has informed the Board that he is retiring, and.

WHEREAS, Mr. Woyden has been instrumental in the development of many lasting improvements to the facilities owned and operated by the Authority, and.

WHEREAS, His knowledge and expertise in wastewater generation, collection and conveyance has been invaluable to the Authority in its quest to provide a high level of quality service to over 8000 customers, and.

WHEREAS, His suggestions and recommendations regarding the financial aspects of this utility helped the Authority maintain a fair and reasonable rate structure, and.

WHEREAS, Mr. Woyden was always diligent, friendly, helpful, and responsive and was considered by the Board and employees as a friend and valued member of the team.

NOW, THEREFORE BE IT RESOLVED that Lower Providence Township Sewer Authority on this 12th day of February, 2024, does commend Mr. Edward L. Woyden, Jr. for his years of service to the Authority and to the public served by the Authority, and We the Members of the Board do hereby extend Mr. Woyden our congratulations on his well-earned retirement, and our sincere and grateful appreciation for his dedicated service, and we offer our best wishes to him for continued success, happiness, and good health in the years to come.

LOWER PROVIDENCE TOWNSHIP  
SEWER AUTHORITY



\_\_\_\_\_  
Fred Walker, Chairman



**LOWER PROVIDENCE TOWNSHIP  
SEWER AUTHORITY**

**RESOLUTION NO. 2024-02**

**A RESOLUTION OF THE LOWER PROVIDENCE  
TOWNSHIP SEWER AUTHORITY AUTHORIZING THE EXECUTION  
AND SUBMISSION OF A COST SHARE OFFER LETTER AND COST SHARE  
AGREEMENT TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the Lower Providence Township Sewer Authority (hereinafter “LPTSA”) is a Municipal Authority duly organized and existing under the laws of the Commonwealth of Pennsylvania, located in Lower Providence Township, Montgomery County, Pennsylvania;

**WHEREAS**, the LPTSA, in accordance with the requirements of the Pennsylvania Department of Transportation Design Manual – Part 5, Chapter 8.1.C., desires to enter into a Cost Share Agreement to effectuate reimbursement for the relocation and/or adjustment of certain Sewer facilities owned by Lower Providence Township Sewer Authority.

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** that:


- 1) In accordance with the requirements of the Pennsylvania Department of Transportation Design Manual - Part 5, Chapter 8.1.C, LPTSA does hereby authorize the submission of the attached request for the Pennsylvania Department of Transportation to provide a seventy five percent (75%) reimbursement to LPTSA for all costs, less any betterments, incurred in relocating the sanitary sewer facility affected by Project MPMS #102273, necessitated by the Pennsylvania Department of Transportation Highway Improvement in Montgomery County;
- 2) The Chairman or Vice-Chairman of LPTSA is authorized and directed to execute and submit the attached Cost Share Offer Letter for the Pennsylvania Department of Transportation. Further, any of the proper officers of the LPTSA, being the Vice-Chairman, Secretary, Assistant Secretary, Treasurer, or Assistant Treasurer, are authorized and directed to attest the signature on the Cost Share Offer Letter for this Project;
- 3) Further, upon receipt of the Cost Share Agreement consistent with the above terms, the Chairman or Vice-Chairman of LPTSA is authorized and directed to execute the Cost Share Agreement and the Vice-Chairman, Secretary, Assistant Secretary, Treasurer, or Assistant Treasurer, are authorized and directed to attest the signature on the Cost Share Agreement for this Project; and
- 4) That this Resolution shall be in full force and effect and binding upon LPTSA until it shall have been repealed and until written notice of such repeal shall have been delivered to PennDOT.

**RESOLVED** and **ADOPTED** this 12th day of February, 2024

Attest:

**LOWER PROVIDENCE TOWNSHIP  
SEWER AUTHORITY**

  
Jason Sorgini, Treasurer

  
Fred Walker, Chairman

CERTIFICATION

I, Jason Sorgini, Treasurer of the Lower Providence Township Sewer Authority, attest that this Resolution was officially adopted by the Lower Providence Township Sewer Authority Board at a duly called meeting of the Authority.

(SEAL)

  
Jason Sorgini, Treasurer

**EXHIBIT “A”**

**COST SHARE OFFER LETTER**

01/31/2024

Louis Belmonte, P.E.  
PA Department of Transportation  
Engineering District 06

Montgomery County  
SR: 4031  
Section: PH1

Subject: PA Cost Sharing Request Letter

ATTN: Utility Relocation

This correspondence is submitted in accordance with Chapter 8.1C of Design Manual Part 5, Utility Relocation, for referral to the Secretary of Transportation.

The proposed Highway Improvement Project of State Route 4031, Section PH1 , Segment / Offset and Segment / Offset , located in Lower Providence (2TWP) in Montgomery County requires the relocation and/or adjustment of certain Sewer facilities owned by Lower Providence Twp. Sewer Authority.

It is understood that the cost of relocating and/or adjusting our facilities are normally at our cost and expense, but that under the provisions of Section 412.1 of the Act of June 1, 1945, P.L. 1242, as amended (36 P.S. §670-412.1), the Secretary of Transportation may determine that the Department will share in such cost.

Accordingly, it is hereby requested that the Department of Transportation share in the costs of the relocation and/or adjustment of our Sewer facilities.

Lower Providence Twp. Sewer Authority hereby offers to pay 25.00 percent of the actual cost to relocate and/or adjust our Sewer facilities, provided the Department of Transportation will share in the balance of the actual cost thereof, less any betterments.

Furthermore, Lower Providence Twp. Sewer Authority - Sewer hereby agrees to execute an Agreement prepared by the Department of Transportation with such terms and conditions as the Secretary may deem necessary and advisable.

If the Secretary of Transportation accepts our offer and determines that the Department will share in the said costs as above stated, Lower Providence Twp. Sewer Authority hereby agrees provide:

- The justification for utility impacts no later than the agreed upon date of April 1, 2024,

- The utility relocation plans, specifications, and Preliminary Estimate form no later than the agreed upon date of April 1, 2024,
- The signed agreement to the Department no later than the agreed upon date of June 1, 2024.

Lower Providence Twp. Sewer Authority recognizes and accepts that failure to meet the above stated milestones may result in the Department reducing its share to 0.00 percent of the actual cost to relocate and/or adjust our Sewer facilities. However, if Lower Providence Twp. Sewer Authority can recover from a missed milestone date without delaying the project letting, the Department will cost share for 25.00 percent. Attached hereto and made a part hereof is an executed resolution authorizing specified representative to make the within offer.

Attached hereto and made a part hereof is an executed resolution authorizing specified representative to make the within offer.

Sincerely,


The

BY:

  
Title: CHAIRMAN

(SEAL)

ATTEST: BY:

  
Title: TREASURER