

**Providence Community Library
Board of Director's meeting
July 19, 2022**

Present: Karen Stine, president; Tejal Mehta, vice president; Art Miller, secretary; Ben Simkin; Shannon Chase; Marija Skoog, library director; Peter MacFarland, supervisor's representative; Lisa Yanak, Friends of the Library.

Treasurer's report: On budget for this year; we are now formulating the budget for 2023.

Director's report: Consultant Jim Keller conferred with the staff about possible changes to the Adult Services and Reference sections of the library, with emphasis on the circulation desk area. A report on his conclusions will be presented to the board in August.

She distributed a midyear review of library activities that showed that the library registered 400 new patrons in the first six months of this year. We are getting closer to our normal pre-pandemic operations.

The board reaffirmed its policy that any staff member who contracts covid must be tested, then quarantine at home for five days, then only return to work if not infected and wearing a mask.

The library hired Manni McNeil as our new head of Adult Services and Online Marketing who will work 30 hours a week. She will be assisted by recent employee Kevin Fennell in the programming area.

Fundraising: Shannon updated the board on plans for "Sip at Sunset" on September 17. It will be an indoor and outdoor event under a tent.

Friends of the Library: Lisa said they were overflowing with children's books donations so will give some away at upcoming bag sales.

Supervisor's report: The July 4th township event was very successful. He reviewed the status of a proposed homeless shelter on Trooper Road, a project that still must undergo a zoning review.

Special board meeting: Karen said she will call a special board meeting soon to approve a budget for 2023 so as to meet our budget deadline.

Adjournment: Meeting adjourned at 7:535 p.m.

Submitted,
Arthur Miller, Secretary